



Application for Employment

Return completed application to:

Chateau Grand Traverse
 c/o Human Resources
 12239 Center Road
 Traverse City, MI 49686
 or email: hr@cgtwines.com
 P: 231-938-6120

Chateau Grand Traverse is a family owned Winery, Vineyard and Inn located on beautiful Old Mission Peninsula, just 8 miles north of Traverse City. For 44 years, we have been dedicated to growing and producing Michigan's finest wines in the place we are lucky enough to call home. We invite you to take a unique opportunity to join a diverse group of enthusiastic, knowledgeable, and team-oriented individuals and embark on a journey into the fascinating world of wine.

Last Name	First Name	Middle Name
Address	Street	City
		State
		Zip Code
Telephone Number(s)	E-mail	

Position(s) applied for: _____

Date of application ____ / ____ / ____ Date you would be available for work ____ / ____ / ____

Availability: Full Time Part Time Seasonal Intern

Days Available: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Are you currently a college student? Yes No If yes, give date of return to school _____

Applicants must be 18 years of age for positions that involve selling or pouring of wine.

How did you learn about us?

Recommendation Online Visit to winery Other/Specify: _____

Have you ever filed an application with us before? Yes No

If yes, give date(s) ____ / ____ / ____

Have you ever been employed with us before? Yes No

If yes, give date(s) ____ / ____ / ____ to ____ / ____ / ____

Are you currently employed? Yes No

If yes, give date of employment ____ / ____ / ____

May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

Proof of citizenship or immigration status will be required upon employment.

Have you been convicted of a felony within the last 7 years? Yes No

Conviction will not necessarily disqualify an applicant from employment.

If yes, please explain _____

Education

	Name and Address of School	Course of Study	Years Completed	Diploma/Degree Received
Elementary School				N/A
High School				<input type="checkbox"/> Diploma <input type="checkbox"/> GED
Undergraduate College				<input type="checkbox"/> yes <input type="checkbox"/> no
Graduate Professional				
Other (Specify)				

Indicate any foreign languages you can speak, read, and/or write			
	Fluent	Good	Fair
Speak			
Read			
Write			

Describe your familiarity with and interest in wine.

Chateau Grand Traverse is a service-oriented business. What does excellent customer service mean to you?

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disability, or other protected status.

1.	Employer		Dates Employed		Skills/Duties/Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
Job Title		Supervisor			
Reason for Leaving					
2.	Employer		Dates Employed		Skills/Duties/Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
Job Title		Supervisor			
Reason for Leaving					
3.	Employer		Dates Employed		Skills/Duties/Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
Job Title		Supervisor			
Reason for Leaving					
4.	Employer		Dates Employed		Skills/Duties/Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
Job Title		Supervisor			
Reason for Leaving					

If you need additional space, please continue on a separate sheet of paper.

<p><i>Summarize special job-related skills and qualifications acquired from employment or other experience including any specialized training, apprenticeship, skills, and extra-curricular activities.</i></p>

List professional, trade, business, or civic activities and offices held. Include any job-related training received in the United States military.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability, or other protected status.

Do you have any relatives employed here? Yes No

If yes, please list name(s) and relationship below:

Name: Relationship:

Name: Relationship:

References

Please no employers or relatives.

1. _____
(Name) (Relationship) (Phone)
2. _____
(Name) (Relationship) (Phone)
3. _____
(Name) (Relationship) (Phone)

Emergency Contact

In case of emergency, notify:

(Name) (Relationship) (Phone)

Applicant's Statement

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I give the Employer the right to investigate all references and to secure any additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

I understand and acknowledge that my employment relationship with this organization is that of an "at will" employee. As such, I understand that I may terminate my employment at any time. Similarly, I understand that the company may discharge me at any time, with or without cause or notice. I understand that this "at will" employment relationship may not be changed unless such change is specifically acknowledged in writing by the president of the company.

In the event I am employed, I understand that any false or misleading information given by me in my application or at any time during my employment may result in my immediate discharge. I acknowledge and agree that I will abide by all rules and regulations of the company.

Chateau Grand Traverse considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. We are an Equal Opportunity Employer and no question on this application is used for the purpose of limiting or excusing any applicants consideration for employment on a basis prohibited by local, state, or federal law.

Signature of Applicant

Date
